

Co. General Manager,
Network Operation-II-CM,
Tamil Nadu Circle,
1st floor, Saibaba Colony Exch. Bldg.,
Dr. Alagesan Road, Coimbatore – 641 011.
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भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)

BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No. GM (NW0-II)-CM/CBT/RTI.Corr/14-15/38

dated 09/02/2015.

To
All Head of SSAs,
BSNL, Tamil Nadu Circle,

Sub: Forwarding of RTI cases in respect of Mobile Services – reg.

Ref: This office letter of even no 26 dated 27/12/2014.

Your kind attention is invited to this office letter no. cited above regarding RTI cases of Mobile Services. The undersigned observed various discrepancies in the application forms of the applicant. Therefore the APIO/CPIO of all SSAs may be instructed to scrutinize the applications received under RTI Act before sending to the undersigned. The following points may be verified before forwarding the application to this office.

1. The applications with the terms "**Information sought under RTI Act**" only will be given due consideration.
2. The fee for seeking information under RTI Act shall be paid in one of the following modes of payment only to the **Accounts Officer** of the concerned SSA.
 - i) Demand Draft
 - ii) Bankers Cheque
 - iii) Indian Postal Order
 - iv) Cash payment
3. The APIO/CPIO of the concerned SSA must certify whether the applicant is made the fee in the above form only. Payment in the form of Court Fee Stamp or Post office Stamp or in any other form shall not be accepted as fee for seeking information under RTI Act.

4. The APIO/CPIO shall verify the Name, Address and Signature of the applicant with original CAF available with the SSA. A certificate to the effect that **the applicant is genuine** may be furnished by the APIO/CPIO while forwarding the application to the undersigned.
5. Only one application shall be accepted by paying a fee of Rs.10/-.

As RTI cases are to be replied within time frame, all the APIO/CPIO of the SSAs may please be instructed to verify the above points scrupulously before forwarding the application to this office, in order to avoid any delay and penalty.

Your personal cooperation in this regard shall be highly appreciated.

This issues with the approval of GM (NW0-II)-CMTS, TN Circle, BSNL Coimabtores-11.



[M. Ramalingam]

Dy. General Manager (NW0)-CM & CPIO
O/o. GM (NW0-II) CMTS, TN Circle,
BSNL, Coimbatore – 11.

Copy to:
General Manager (HR/ADMIN) CPIO – for information please.
O/o. CGM, TN Circle,
Chennai-6